



# Carbon Reduction Plan

Supplier name: **OCS Group UK Limited**

Publication date: 24/09/21

## Commitment to achieving Net Zero

**OCS Group UK** is committed to achieving Net Zero emissions by **2040**.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

The emissions baseline includes the seven greenhouse gases named by the Kyoto Protocol:

- Carbon Dioxide (CO<sub>2</sub>)
- Hydrofluorocarbons (HFCs)
- Methane (CH<sub>4</sub>)
- Nitrous Oxide (N<sub>2</sub>O)
- Nitrogen Trifluoride (NF<sub>3</sub>)
- Perfluorocarbons (PFCs)
- Sulphur Hexafluoride (SF<sub>6</sub>)

The emissions are calculated in tonnes of carbon dioxide equivalent (tCO<sub>2</sub>e) calculated using emission factors provided by BEIS. The emissions are reported in line with the Greenhouse Gas Protocol Corporate Accounting and Reporting Standard, and Corporate Value Chain (Scope 3) Standard under the 'Operational Control' approach.

<b>Baseline Year: 2020</b>
<b>Additional Details relating to the Baseline Emissions calculations.</b>
<p><b>Scope 1 &amp; 2</b></p> <p>OCS Group operates across Europe, Middle East, Asia, Australasia. The scope of this emissions baseline covers OCS Group UK activities in the UK. After conducting a detailed assessment of our GHG emissions in 2020, this year has been chosen for the emissions baseline (01/01/20 - 31/12/2020).</p>
<p><b>Scope 3</b></p> <p>OCS currently monitors relevant Scope 3 emissions, in accordance with the Greenhouse Gas Protocol Corporate Accounting and Reporting Standard, and Corporate Value Chain (Scope 3) Standard. OCS is currently working with Eunomia Research &amp; Consulting Ltd, a specialist consultant, to expand this. At this point, the Scope 3 emissions baseline includes the following categories:</p> <ul style="list-style-type: none"> <li>• Category 4 - Upstream transportation and distribution</li> <li>• Category 5 - Waste generated in operations</li> <li>• Category 6 - Business travel</li> <li>• Category 7 - Employee commuting</li> <li>• Category 9 - Downstream transportation and distribution of products<sup>1</sup></li> </ul> <p>Commuting survey data is not yet available and as such, the emissions resulting from staff commuting have been calculated using the National Travel Survey. This contains data on the average commuting distances by mode of transport and the typical modes used by region, which has been used to calculate the distances travelled by employees by mode of transport.</p>

<sup>1</sup> Please note there are no emissions related to this category for OCS in the base year.

<b>Baseline year emissions: 2020</b>	
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2e</sub>)</b>
<b>Scope 1</b>	4,651
<b>Scope 2</b>	341
<b>Scope 3</b> (Included Sources)	18,972 The following categories are included within our Scope 3 emissions inventory: <ul style="list-style-type: none"> <li>• Category 4 - Upstream transportation and distribution</li> <li>• Category 5 - Waste generated in operations</li> <li>• Category 6 - Business travel</li> <li>• Category 7 - Employee commuting</li> </ul>
<b>Total Emissions</b>	23,963

## Current Emissions Reporting

<b>Reporting Year: 2020</b>	
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2e</sub>)</b>
<b>Scope 1</b>	4,651
<b>Scope 2</b>	341
<b>Scope 3</b> (Included Sources)	18,972 The following categories are included within our Scope 3 emissions inventory: <ul style="list-style-type: none"> <li>• Category 4 - Upstream transportation and distribution</li> <li>• Category 5 - Waste generated in operations</li> <li>• Category 6 - Business travel</li> <li>• Category 7 - Employee commuting</li> </ul>
<b>Total Emissions</b>	23,963

## Emissions reduction targets

To continue our progress to achieving a Net Zero target by 2040 assessed as a science-based target.

## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

While the baseline for this carbon reduction plan is 2020, OCS to date has already undertaken the following initiatives to reduce its carbon emissions:

#### Scope 1 and 2

- Space rationalisation programme leading to a reduction in footprint of circa 40,000 square feet.
- Replacement programme of all petrol-powered hand-tools, including lawnmowers with electric alternatives.
- Transition to electric vehicles across several contracts.
- ISO14001:2015 Environmental Management System with external verification.
- Procurement of 100% renewable energy in OCS UK's 16 largest offices, with the view to continue switching to renewable tariffs as contracts come up for renewal.

#### Scope 3

##### **Waste generated in operations**

- Appointment of new waste contractor in 2020 with significantly improved environmental credentials.
- Reduction in chemical and water use in our contracts using new solutions.

##### **Upstream transportation and distribution**

- Engagement with Tier 1 suppliers to understand ESG impacts across the OCS Group UK supply chain.
- Development of carbon emissions evaluation tool for customers on a site-by-site basis.

- Engagement with supply chain to reduce the use of single-use plastics.

### Supporting Net Zero Initiatives

- Collaboration with Eunomia Research & Consulting, a specialist consultant, since 2019 to develop sustainability strategy, carbon reduction plan, and Science Based Targets.
- Membership of CDP.
- Renewal of partnership with the Achilles Carbon Reduce programme to continue external verification of carbon emissions.

These efforts, in addition to the impacts of Covid-19, contributed to a 49% reduction in carbon emissions between 2019 and 2020. OCS is currently developing a net zero strategy and roadmap in each of its territories, with a current focus on OCS Group, UK, and Ireland. These territories of OCS hope to set science-based targets early next year and begin implementing actions to achieve the emissions reduction targets.

### Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>2</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>3</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>4</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:



**Ian Goodliffe**  
Director of HSQE

Date: 23/09/21

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<sup>2</sup> <https://ghgprotocol.org/corporate-standard>

<sup>3</sup> <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>4</sup> <https://ghgprotocol.org/standards/scope-3-standard>